

General Declaration

I hereby undertake to uphold the *General Rules for the Use of the Archive Collections of the Basler Afrika Bibliographien (BAB)*.

In particular, I declare that in using, evaluating and publishing any archive materials (including audiovisual material such as photographs and videos, as well as posters, videos, LPs, tapes etc. and any digital materials) I respect existing copyright and personal data laws. I undertake not to damage unlawfully the personal rights of the persons concerned or their relatives (under Art. 12 and Art. 13 of the Swiss Federal Law for Data Protection (DSG) of 19 June 1992, as of 3 October 2000, in German, see attachment.)

I further undertake to make use of excerpts and copies of any archive materials, including visual material and transcriptions from sound records, only with detailed source references, and not to pass them on to a third party. I agree to cover the reproduction and administrative costs involved.

Any *publication* (in print media, digital form or online) of BAB archive materials and any future use of the materials in the framework of other research purposes require new written consent from the BAB. BAB may charge a copyright fee.

Furthermore, for any research work realised with materials from the BAB archives, I undertake to present at the BAB, without further approach, one complimentary copy of the work upon its completion or publication. In the case of *visual materials* (photographs, posters), *two* complimentary copies are to be supplied.

Name and local address (incl. Tel. No.):

Permanent address (incl. Tel. No. und E-mail address):

Research theme, aims and datelines:

Intended publication (working title, institution, publisher, expected date of publication):

I received a complete copy of this declaration.

Place, date and signature

Attachment: Extract from the Swiss Federal Law for Data Protection (DSG) of 19 June 1992 of 3 October 2000. (in German)

(Version 4 May 2005)

